

Port Angeles
HARBOR·WORKS
Development Authority

Port Angeles Harbor-Works Development Authority
Board of Directors Regular Meeting
Vern Burton Meeting Room, City of Port Angeles
April 5, 2010

MINUTES

Call to Order

The meeting was called to order by President Orville Campbell at 3:37 p.m.

Roll Call

Directors Present: President Orville Campbell and Directors Howard Ruddell, Jerry
Hendricks, James Hallett, Kaj Ahlburg

Staff Present: Jeff Lincoln, Elizabeth Duan, Rob Tulloch

Port Representatives

Present: Dave Hagiwara

City Representatives

Present: Kent Myers, Nathan West

Others Present: Doug Sellon, Darlene Schanfald

Approval of Agenda

**Approval of Minutes: March 1, 2010 Board of Directors Meeting and March 16, 2010 Board
of Directors Meeting**

MOTION: James Hallett moved to approve the meeting minutes from the March 1, 2010 Board of Directors Meeting. Jerry Hendricks seconded the motion. The motion carried with four in favor, with Howard Ruddell abstaining from the vote as he was not present on March 1.

MOTION: Kaj Ahlburg moved to approve the meeting minutes from the March 16, 2010 Board of Directors Meeting. James Hallett seconded the motion. The motion carried unanimously.

Board Member Comments

None.

Finance – Voucher Review

Executive Director Report

Jeff Lincoln reported that the Department of Ecology (DOE) signed the agreed order with Rayonier on March 26, 2010. There have been a number of meetings with DOE, Rayonier and the tribes and there will be another series of meetings coming up to discuss alternative ways to acquire

the property and accomplish the cleanup. Some of the discussions will contain matters of sensitivity since they will include information on the negotiations with Rayonier.

Jeff Lincoln mentioned that there is an opportunity available in Sequim for a member of the Board to speak at a Kiwanis Club meeting on April 15, 2010 at 7 am and asked if anyone was available. Kaj Ahlburg stated that he would be available to speak at the meeting.

Jeff Lincoln reported that the communications contract was awarded to Strategies 360. Discussions took place with three firms and two were interviewed by Board Members Howard Ruddell and James Hallett. Strategies 360 has extensive experience in working with the public. Mary Schuneman, its Director of Public Policy, lived in Port Angeles and understands the dynamics of the community. The company understands that there is a need for effective communication of the issues HarborWorks is addressing and will be holding focus groups on April 13 and April 15 for decision makers and interested individuals from the community to attend. This will allow Strategies 360 to understand the communication issues that HarborWorks is facing.

Jeff Lincoln stated that there have been two serious discussions with Rayonier to date with another meeting scheduled for the last week of April. There will most likely be a Special Meeting of the Board before then to discuss the purchase possibilities for the site. There will also be a meeting set up with DOE this month. Five hours were spent in meetings at DOE last week. There was good progress and there is a good dialogue with DOE on expectations for HarborWorks.

Jeff Lincoln mentioned that HarborWorks will be at a low level of operations beginning June 14 for about two weeks. HarborWorks will maintain operations and work through that period.

HarborWorks is hoping to have an agreement with Rayonier in place by the end of June.

Orville Campbell asked if the focus groups on April 13 and 15 with Strategies 360 were already full. Jeff Lincoln answered that there is room for more people to attend and the Board is welcome to recruit others to attend those meetings. Elizabeth Duan noted that the meetings are scheduled for 10:00 am – 12:00 pm and 1:30 pm – 3:30 pm on both days. James Hallett asked if the Board Members should attend those meetings and Jeff Lincoln answered that the Board is welcome at any of the sessions as long as there are not more than two members at each meeting (so as not to constitute a quorum). He stated that he is not planning on attending to avoid having his presence impact the input. Orville Campbell asked if Mary Schuneman will be running the meetings. Jeff Lincoln answered that Mary Schuneman and another person from Strategies 360 will be at each meeting. Howard Ruddell stated that he has had experience with focus groups and believes no Board Members should attend because it will influence what is said at those meetings. Jeff Lincoln agreed with the advice. Howard Ruddell stated that should the Board Members attend that the intent of the meetings would be harmed. Jerry Hendricks stated that he has also had experience with these types of meetings and agrees with Howard Ruddell. Jeff Lincoln mentioned that he would like to have a discussion with Mary Schuneman and Howard Ruddell on possibly having Board Members being able to listen and observe from a separate room.

Jerry Hendricks asked what Jeff Lincoln has heard from DOE in regards to the publication of the marine studies that were done almost two years ago. Jeff Lincoln answered that the results might be available in June. He believes DOE may release portions before they release the entire report.

due to its interesting nature. He stated that DOE is looking at new things that he has not seen done before, such as terrestrial ecological evaluations and health effects of organisms.

Public Comment Period

There were no comments from the public.

Action Items

a. Election of Officers

Orville Campbell noted that the Secretary and Treasurer positions were elected by the Board at the March 1 meeting. The issue of electing the President was also discussed. He asked for the Board's thoughts on the process to elect the President. James Hallett stated that the process was discussed at the March 1 meeting and he believes that, given where the Board is in the process of negotiating with Rayonier and having a great deal of work that has already been done by the consultants, if the Board were to select a new President outside of the Board it would not be in the best interest of HarborWorks. James Hallett noted that Orville Campbell had responded at the March 1 meeting, when asked, that he would be willing to remain as Board President. James Hallett stated that he would like to re-elect Orville Campbell for that position.

Jerry Hendricks stated that the process is for the Board to elect the President and then submit the selection to the City Council for consideration and approval. He reread the minutes from the last Board Meeting and believes the Board held a thorough discussion about the President position. If the Board was to go out and solicit others, that would only be busy work. This is not a good time to change positions on the Board as it is at a critical stage in the process.

Howard Ruddell noted that he was not at the last regular Board Meeting, but that he had a discussion with James Hallett on the issue and he agrees with Jerry Hendricks and James Hallett that Orville Campbell has served well as President. This is a critical time and he believes that Orville Campbell should remain as President. Kaj Ahlburg agreed with the other Board Members and noted that the HarborWorks' Charter does not allow an existing member of the Board to become President. HarborWorks is in a crucial time period and bringing in a new President would not be of service to the City, the Port, or the community. He also believes that it would be disingenuous to open the position to the public if the Board is not serious about electing someone else. He would only want to do that if the Board was really interested in picking a new President. He stated that he is impressed with Orville Campbell's service to the Board and HarborWorks would be best served if Orville Campbell continued as President.

MOTION: Jim Hallett moved to re-elect Orville Campbell as President of the HarborWorks Board. Kaj Ahlburg seconded the motion. The motion carried unanimously. Orville Campbell stated that this selection should now be submitted to the City Council and Jeff Lincoln stated that he would ensure that was done.

